

# WILLOW TREE ACADEMY

Herringthorpe Junior School & Greasbrough Primary School

## **GOVERNANCE ARRANGEMENTS *(for publication on the web-site)***

As part of the Willow Tree Academy Trust, Greasbrough Primary School is governed by two groups of people who work closely together:

- The **Trust board** of Willow Tree Academy has overall responsibility for managing the Trust and its schools. The Trust board is made up of members and directors/trustees and is registered, not-for-profit, company limited by guarantee No: 9440025. The Trust board is accountable for the business operation of the Trust and sets the overall strategic direction and broad policy for the academies within the Trust. This includes responsibility for the three core functions of governance i.e.
  - Ensuring clarity of vision, ethos and strategic direction;
  - Holding the headteacher to account for the educational performance of the school and its pupils, and the performance management of staff; and
  - Overseeing the financial performance of the school and making sure its money is well spent.

The Trust is committed to ensuring that all children attend schools within the Willow Tree Academy which provide the highest standard and quality of education. The Trust operates under Articles and a Scheme of Delegation which sets out the specific responsibilities and way in which the Trust will be organised. The Scheme of Delegation states that in the Willow Tree Academy Trust, the governance of each of its academy schools is devolved to a formal Committee of the Trust, to be known as the Local Governing Body. The Trust have agreed that each local governing body will have the same structure of 9 governors - comprising 3 parent governors, 1 staff governor + the executive Headteacher, 1 LA governor and 3 co-opted governors. Any vacancies at 1.07.15 would not be filled and would be removed from the local governing body structure for each school with immediate effect.

- The **Local Governing Bodies** of Greasbrough Primary School and Herringthorpe Junior Schools fulfil all the responsibilities previously held by the Governing Body prior to conversion to academy schools. Within the overall strategic direction set by the Trust board for all Willow Tree Academy Schools, the three core areas of governance stated above, will be central to the work of each Local Governing Body.

Each local governing body will have responsibility for the strategic management of their school's allocated budget less a proportion to be retained for cross-school activity/expenditure and allocated by the Trust. At incorporation as Academies, the existing policies of each school were adopted to ensure continuity of provision and organisation. The trust will however, seek to adopt a number of policies which will apply across both/all trust schools. This will assist in ensuring the most effective and efficient strategic management of the schools within the trust and a common framework for day to day operation, thus facilitating collaborative working across the trust schools and within those other school(s) which the trust is commissioned to support.

### **MEMBERSHIP OF THE WILLOW TREE ACADEMY TRUST BOARD**

| <b>Name</b>     | <b>Role</b>  | <b>Date of appointment to Willow Tree Trust</b> | <b>Term of office - 4 years to</b> | <b>Relevant business/pecuniary interests and governance in other educational establishments</b> | <b>Attendance at board - year 2014-15 (1 meeting)</b> |
|-----------------|--|---|------------------------------------|---|---|
| Anthony Trueman | Member, Director/Trustee and Chair of Trust Board      | 14.2.15   | 13.02.19                           | Governor at Herringthorpe Junior  | 1/1   |
| Liz Buxton      | Member, Director/Trustee and Vice-Chair of Trust Board | 14.2.15   | 13.02.19                           | Governor at Greasbrough Primary School  | 1/1   |
| Lorraine Hobson | Member Director/Trustee                                | 14.2.15   | 13.02.19                           | Governor at Roughwood Primary   | 1/1   |
| Deborah Kelsall | Parent director/trustee                                | 1.7.15  | 30.06.19                           | Governor at Herringthorpe Junior  | 1/1   |

|                 |  |        |          |                                  |     |
|-----------------|--|--------|----------|----------------------------------|-----|
| Rebecca Barker  | Parent director/trustee                              | 1.7.15 | 30.06.19 | Governor at Greasbrough Primary  | 0/1 |
| Jane Fearnley   | Executive Headteacher(CEO)                           | 1.7.15 | 30.06.19 | Employee                         | 1/1 |
| Karen Skidmore  | Co-opted director/trustee                            | 1.7.15 | 30.06.19 | Governor at Herringthorpe Junior | 1/1 |
| Joanne Draycott | Staff director/ trustee and Secretary of the company | 1.7.15 | 30.06.19 | Employee                         | 1/1 |

#### MEMBERSHIP OF THE LOCAL GOVERNING BODY FOR GREASBROUGH PRIMARY SCHOOL

|  | Role   | Date of current appointment to Greasbrough Primary GB | Term of office for LGB - 4 years to | Relevant business/pecuniary interests and governance in other educational establishments | Attendance at GB - year 2014-15 (7 meetings) |
|--|--|---|-------------------------------------|--|--|
| Liz Buxton                                   | LA governor Chair of the LGB                 | 16.09.2014  | 1.09.19                             | Director, Member, trustee and vice-chair of Trust Board                                  | 6/7  |
| Rebecca Barker                               | Co-opted governor                            | 23.10.2014  | 1.09.19                             | Parent director Willow Tree Academy Board  | 4/7  |
| Jane Fearnley                                | Executive Headteacher                        | -   | n/a                                 | Employee   | 5/7  |
| Joanne Cook                                  | Co-opted governor as Head of School          | -   | linked to role                      | Employee   | 6/7  |
| Nigel Sanderson                              | Parent governor                              | 4.10.2013   | 1.09.19                             |  | 5/7  |
| David Bradley                                | Parent governor                              | 4.10.2013   | 1.09.19                             |  | 6/7  |
| Julie Turner                                 | Co-opted governor                            | 1.02.2014   | 1.09.19                             | Governor at Thrybergh Primary School   | 6/7  |
| Katie Walker<br><i>Resigned<br/>06.10.15</i> | Parent governor<br><i>(election pending)</i> | 1.1.2014  |                                     |  | 2/7  |
| Sarah Jenkinson                              | Staff governor                               | 1.09.2013   | 1.09.19                             | Employee   | 6 /7   |

#### MEMBERSHIP OF THE LOCAL GOVERNING BODY HERRINGTHORPE JUNIOR SCHOOL

|                 | Role                                | Date of current appointment to Herringthorpe Junior GB | Term of office for LGB - 4 years to | Relevant business/pecuniary interests and governance in other educational establishments | Attendance at GB - year 2014-15 (7 meetings) |
|-----------------|-------------------------------------|--|-------------------------------------|--|--|
| Anthony Trueman | LA governor Chair of the LGB        | 01.04.2015   | 1.09.19                             | Member, Director/ trustee and Chair of Trust Board                                       | 7/7  |
| John Badham     | Parent governor Vice-chair of LGB   | 01.04.2015   | 1.09.19                             |  | 6/7  |
| Jane Fearnley   | Executive Headteacher               | -01.04.2015  | n/a                                 | Employee   | 7/7  |
| Mandy Adams     | Co-opted governor as Head of School | -01.04.2015  | linked to role                      | Employee   | 2/2  |

|   |                   |            |          |   |     |
|---|-------------------|------------|----------|---|-----|
| Benny Ajaib                             | Parent governor   | 01.04.2015 | 1.09.19  |   | 6/7 |
| Andrew Allen                            | Parent governor   | 01.04.2015 | 1.09.19  |   | 5/7 |
| Diane Kimber                            | Co-opted governor | 01.04.2015 | 1.09.19  |   | 5/7 |
| Karen Skidmore                          | Co-opted governor | 01.04.2015 | 1.09.19  | Additional Director Willow Tree Academy trust | 6/7 |
| Sheena Carver<br>Resigned<br>30.09.2015 | Staff governor    | 01.04.2015 | 15.09.19 | Employee                                      | 6/7 |

#### **CONTACTING TRUSTEES AND GOVERNORS**

Trustees and Governors can be contacted via the company office: Herringthopre Junior School, Chatterton Drive, Rotherham S65 2JW or the school office at Greasbrough Primary School, Munsbrough Rise, Greasbrough, Rotherham S61 4RB